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| **CONTACTS**

|  |  |
| --- | --- |
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|  |  |
|  | 720.808.1040 |
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|  | www.tleerichgraphics.com |
|  |  |
|  | https://www.linkedin.com/in/tommie-richardson-a6b80a22 |

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**Skills**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Photoshop** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Illustrator** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Dreamweaver** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **InDesign** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Premier Pro** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **WordPress** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **CAD** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Microsoft Word** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Microsoft Excel** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **PowerPoint** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Joomla**  | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **SEO** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **SEM** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **After Effects** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Typography** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Communication** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Web Design** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Time Management** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Microsoft Excel** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Creativity** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |

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| **Skills**

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|  | **JavaScript** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **HTML** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **CSS** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Photography** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Drawing**  | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Adobe Flash** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Interwoven** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Marketing** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Print** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Networking** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Digital Design** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **MS Office** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Videography** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Typing Skills** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **PC** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **MAC** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |
|  | **Graphic Design** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |

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|  | **tommie l. richardson** |  |
|  | Graphic Designer |  |
|  | Multi-task Graphic Design and Web Design with 10+ years of experience. Increased sales by 36% over 6 months through digital design and print marketing as a Creative Director. Develop 45% of floor plan production designs for 2 real estate companies. Adept in managing print and digital web graphics for 4 major corporate companies, while juggling other general office administration duties. Manager over 3 corporate companies. Outgoing and detail-oriented, proficient at building and maintaining professional Graphic Designs while meeting deadlines. |  |

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| **Experience** |  |

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|  | **Graphic/ web designer** | *2015 - present* |  |
|  | **alpha omega 7** – denver,co |  |
|  | **Major accomplishments:** |  |
|  | * Creatively designed astonishing graphics for web and print branded designs.
 |  |
|  | * Lead a team of designers to create top selling T-Shirts and other merchandise.
 |  |
|  | * Collaborated with other departments and brought a successful amount of Revenue of 30% through creativity.
 |  |
|  | * Produce amazing graphic creativity using excellent communication skills.
 |  |
|  | * Worked under pressure in a fast-paced environment well still bringing 95% of the company vision alive.
* Produced signage for wide range of businesses and product.
* Strong attention to detail and Strong problem solving and critical thinking skills.
* Design for the web (ecommerce, emails, online branding)and assist in other projects.
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|  | **web designer & developer**  | *2014 - 2015* |  |
|  | **Creative Group/ Richmond homes** – denver,co |  |
|  | **Major accomplishments:** |  |
|  | * Responsible for producing over 200 high quality real-estate floor plans before projects deadline.
 |  |
|  | * Retouch and enhance photos at industry level to attract home buyers to view detailed information.
 |  |
|  | * Spearhead daily design in a big real estate firm.
 |  |
|  | * Assist and facilitate team meetings for projects to increase revenue for e-commerce clients.
 |  |
|  | * Collaborate on a project to create layouts and images for written online content.
* Maintain graphics in Content Management Systems for large projects.
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|  | **web designer/developer**  | *2013 - 2013* |  |
|  | **creative group/e-college** – denver,co |  |
|  | **Major accomplishments:** |  |
|  | * Accomplish to polish html, PHP and CSS code for top leading online colleges around the U.S. to give students a remarkable display and easy navigation for their online courses.
 |  |
|  | * Transfer content from old content management system to new content management system in a efficiently and effectively time matter
 |  |
|  | * Accomplish to polish html, PHP and CSS code for top leading online colleges around the U.S. to give students a remarkable display and easy navigation for their online courses.
 |  |
|  | * Transfer content from old content management system to new content management system in a efficiently and effectively time matter
 |  |
|  | * Accomplish to polish html, PHP and CSS code for top leading online colleges around the U.S. to give students a remarkable display and easy navigation for their online courses.
 |  |
| **graphic designer/pre-press operator** | *2010 - 2011* |
| **global sign and printing** – denver,co  |
| **Major accomplishments:** |
| * Prepared clients graphics for print with a vast detailed perspective and pre-press skills.
 |
| * Contribute to operating print production with minimum error at a fast productive rate.
 |
| * Front-runner in creating clients graphics needs with stunning designs by incorporating knowledge of the target market.
 |
| * Prepared clients graphics for print with a vast detailed perspective and pre-press skills.
 |
| * Contribute to operating print production with minimum error at a fast productive rate.
* Maintain amazing graphic design skills.
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|  | **web designer/Graphic designer** |  *2008 - 2010* |
|  | **amico property mangement** – denver,co |
|  | **Major accomplishments:** |
|  | * Responsible for producing over 200 high quality real-estate floor plans before deadline.
 |
|  | * Retouch and enhance photos at industry level to attract home buyers to view detailed information.
 |
|  | * Spearhead daily design in a big real estate firm.
 |
|  | * Facilitate team meetings for a project to increase revenue for e-commerce clients.
 |
|  | * Collaborate on a project to create layouts and images for written online content.
* Assist marketing in preparations for Trade Shows and projects using graphic design skills.
* Preform at a high level of preparedness to meet deadlines.
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| **Education** |  |

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|  | **as degree in applied computer science**  | *2005 – 2008* |  |
|  | **art institute of colorado** |  |

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| --- | --- | --- | --- |
|  | **Diploma** | *2000 – 2003* |  |
|  | **john f. kennedy highschool** |  |
|  | Study Architecture, drafting, web design and computer science. |  |

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