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| **CONTACTS**   |  |  | | --- | --- | |  | tleerichgraphics@gmail.com | |  |  | |  | 720.808.1040 | |  |  | |  | www.tleerichgraphics.com | |  |  | |  | https://www.linkedin.com/in/tommie-richardson-a6b80a22 |  |  | | --- | |  | |  |   **Skills**   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | |  | **Photoshop** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Illustrator** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Dreamweaver** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **InDesign** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Premier Pro** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **WordPress** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **CAD** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Microsoft Word** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Microsoft Excel** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **PowerPoint** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Joomla** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **SEO** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **SEM** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **After Effects** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Typography** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Communication** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Web Design** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Time Management** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Microsoft Excel** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Creativity** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Skills**   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | |  | **JavaScript** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **HTML** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **CSS** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Photography** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Drawing** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Adobe Flash** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Interwoven** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Marketing** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Print** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Networking** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Digital Design** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **MS Office** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Videography** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Typing Skills** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **PC** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **MAC** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | |  | **Graphic Design** | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | 🟊 | | |  | | |  |  |  | | --- | --- | --- | |  | **tommie l. richardson** |  | |  | Graphic Designer |  | |  | Multi-task Graphic Design and Web Design with 10+ years of experience. Increased sales by 36% over 6 months through digital design and print marketing as a Creative Director. Develop 45% of floor plan production designs for 2 real estate companies. Adept in managing print and digital web graphics for 4 major corporate companies, while juggling other general office administration duties. Manager over 3 corporate companies. Outgoing and detail-oriented, proficient at building and maintaining professional Graphic Designs while meeting deadlines. |  |  |  |  | | --- | --- | | **Experience** |  |  |  |  |  |  | | --- | --- | --- | --- | |  | **Graphic/ web designer** | *2015 - present* |  | |  | **alpha omega 7** – denver,co | |  | |  | **Major accomplishments:** | |  | |  | * Creatively designed astonishing graphics for web and print branded designs. | |  | |  | * Lead a team of designers to create top selling T-Shirts and other merchandise. | |  | |  | * Collaborated with other departments and brought a successful amount of Revenue of 30% through creativity. | |  | |  | * Produce amazing graphic creativity using excellent communication skills. | |  | |  | * Worked under pressure in a fast-paced environment well still bringing 95% of the company vision alive. * Produced signage for wide range of businesses and product. * Strong attention to detail and Strong problem solving and critical thinking skills. * Design for the web (ecommerce, emails, online branding)and assist in other projects. | |  |  |  |  |  |  | | --- | --- | --- | --- | |  | **web designer & developer** | *2014 - 2015* |  | |  | **Creative Group/ Richmond homes** – denver,co | |  | |  | **Major accomplishments:** | |  | |  | * Responsible for producing over 200 high quality real-estate floor plans before projects deadline. | |  | |  | * Retouch and enhance photos at industry level to attract home buyers to view detailed information. | |  | |  | * Spearhead daily design in a big real estate firm. | |  | |  | * Assist and facilitate team meetings for projects to increase revenue for e-commerce clients. | |  | |  | * Collaborate on a project to create layouts and images for written online content. * Maintain graphics in Content Management Systems for large projects. | |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | **web designer/developer** | | *2013 - 2013* | |  | |  | **creative group/e-college** – denver,co | | | |  | |  | **Major accomplishments:** | | | |  | |  | * Accomplish to polish html, PHP and CSS code for top leading online colleges around the U.S. to give students a remarkable display and easy navigation for their online courses. | | | |  | |  | * Transfer content from old content management system to new content management system in a efficiently and effectively time matter | | | |  | |  | * Accomplish to polish html, PHP and CSS code for top leading online colleges around the U.S. to give students a remarkable display and easy navigation for their online courses. | | | |  | |  | * Transfer content from old content management system to new content management system in a efficiently and effectively time matter | | | |  | |  | * Accomplish to polish html, PHP and CSS code for top leading online colleges around the U.S. to give students a remarkable display and easy navigation for their online courses. | | | |  | | **graphic designer/pre-press operator** | | *2010 - 2011* | | | **global sign and printing** – denver,co | | | | | **Major accomplishments:** | | | | | * Prepared clients graphics for print with a vast detailed perspective and pre-press skills. | | | | | * Contribute to operating print production with minimum error at a fast productive rate. | | | | | * Front-runner in creating clients graphics needs with stunning designs by incorporating knowledge of the target market. | | | | | * Prepared clients graphics for print with a vast detailed perspective and pre-press skills. | | | | | * Contribute to operating print production with minimum error at a fast productive rate. * Maintain amazing graphic design skills. | | | |  |  |  |  | | --- | --- | --- | |  | **web designer/Graphic designer** | *2008 - 2010* | |  | **amico property mangement** – denver,co | | |  | **Major accomplishments:** | | |  | * Responsible for producing over 200 high quality real-estate floor plans before deadline. | | |  | * Retouch and enhance photos at industry level to attract home buyers to view detailed information. | | |  | * Spearhead daily design in a big real estate firm. | | |  | * Facilitate team meetings for a project to increase revenue for e-commerce clients. | | |  | * Collaborate on a project to create layouts and images for written online content. * Assist marketing in preparations for Trade Shows and projects using graphic design skills. * Preform at a high level of preparedness to meet deadlines. | |  |  |  | | --- | --- | | **Education** |  |  |  |  |  |  | | --- | --- | --- | --- | |  | **as degree in applied computer science** | *2005 – 2008* |  | |  | **art institute of colorado** | |  |  |  |  |  |  | | --- | --- | --- | --- | |  | **Diploma** | *2000 – 2003* |  | |  | **john f. kennedy highschool** | |  | |  | Study Architecture, drafting, web design and computer science. | |  | |